



Outer Banks Seafood Festival Purpose: The purposes for which the Outer Banks Seafood Festival is organized are to provide a fun and educational experience, promoting, honoring and celebrating our coastal seafood heritage and community. These purposes are exclusively nonprofit, charitable, and educational.

This year the Outer Banks Seafood Festival is able to award grants to eligible organizations whose mission and purpose align with the purposes of the festival. These grants will be handled as reimbursement grants. Organizations receiving funds must provide proof of fund expenditures for the purpose stated in the grant application.

Eligible organizations will be part of the Outer Banks community. Organizations applying for funds will need to include an explanation of the proposed use of the funds being requested and estimated costs associated with the proposed project. An explanation of how the grant funds fit into the overall project should also be included.

PLEASE USE ADDITIONAL ATTACHMENTS AS NEEDED.

APPLICATION FOR NON-PROFIT GRANT PROGRAM 2018

Date Due: March 23, 2018 by 5:00 p.m.

ORGANIZATION CONTACT INFORMATION			
Organization Name		Contact person:	Amount Requested (\$2,500 maximum):
Website Information		Position of contact person:	
Phone Fax		<input type="checkbox"/> Organization Director	
E-mail		<input type="checkbox"/> Board member	
Registered company address City, State ZIP Code		<input type="checkbox"/> Other staff	
ORGANIZATION AND CREDIT INFORMATION			
How long has the organization existed?		Bank name:	
Intended use of funds?		Primary organization address City, State ZIP Code	
Has the organization applied before?		Phone	
FEIN #		Treasurer/Accountant:	
		Phone/Email:	

REQUIRED ATTACHMENTS

	Check below if attached:	Check below if unavailable:	If unavailable, why?
IRS Designation Letter			
Most Recent Budget			
Most recent audit/compilation; Most recent operating statement and balance sheet			
Board Membership List			
Mission Statement			
Explanation of need/use of funds			
Comments (list below):			

AGREEMENT

1. All documents shared will remain property of the Outer Banks Seafood Festival
2. I understand this is a reimbursement grant and will provide proof of funds spent for purpose stated (funds must be spent within 12 months of receipt of grant notification).
3. Funds will be released within 30 days of receipt of documentation.

SIGNATURES

Signature		Signature	
Name and Title		Name and Title	
Date		Date	

Please send completed application to karen@outerbankschamber.com or mail to
Outer Banks Seafood Festival
PO Box 805
Nags Head, NC 27959

Grant application may also be dropped off at the Outer Banks Chamber of Commerce
located at 101 Town Hall Drive, Kill Devil Hills, NC